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| **ANNA PILIOU**  Business Owner, Adult Educator, Administrator,  Travel agent | Mobile:(0030)6972819319  electropreveza@gmail.com  Address:Kanali Prevezas  Greece P.C: 48100 |



*Personal characteristics:*

* *Long term relationship abilities*
* *Group work skills,problem solving skills and an outgoing personality*
* *Capable of working on my own initiative and with excellent organizational abilities*



*Education:* **2019-2020**

Certificate on Cultural Tourism

University of the Aegean

Department of Sociology

**2010-2015**

“Master’s in Education M.Ed.”

Postgraduate course

School of Humanities

Hellenic Open University 2004-2008

**2001-2007**

**“**Studies in European Civilization”

Undergraduate course

School of Humanities

Hellenic Open University



*Languages: Mother language Greek, Advanced English (Certificate of Proficiency in English –University of Cambridge),good German.*



*Experience:*

* *06/1996-07/2006*

***Position held:****Travel agent*

***Main activities and responsibilities:****Issue tickets, Exchange, Book accomodation, organize tours,provide information to tourists and locals.*

***Employer:****Tsagaris George – Tsangaris Travel.*

* *11/2010-10/2011 & 05/2013 – 10/2015*

***Position held:****Administration officer at the educational program Odysseas*

***Main activities and responsibilities:***

*Organizing the educational program* ***Odysseas*** *"Education of Immigrants in the Greek Language,Greek History and Greek Culture " for the perfecture of Preveza .Managed to make the most classes at Epirus over 28 with 560 participants.*

*More specifically my responsibilities for the program Odysseas :*

*• Developing cooperation with the local government and services, immigrant associations, etc.*

*• Informing the local authorities and citizens on the provided educational services of the Project via meetings or by publishing at the local press.*

*• Participate in training seminars and regional meetings for the process of the program.*

*• The registration of the candidates.*

*• To inform potential learners about the program.*

*• Co-operation with project instructors in the language skills test and test candidates to value their language skills.*

*• To provide classes and educational mateial.*

*• To support the educators and trainers througout the program and organize outdoor activities like visiting local Museums,Archeological Sites.*

*• To keep and fill in the prescribed forms of the Project.*

*• The handling of administrative issues.*

*• To participate at the internal and external evaluation procedures.*

*• To keep all files and folders of the Program.*

***Employer :****Institute of youth and lifelong learning foundation supervised by the Ministary of Education ,Research and Religious Affairs.*

* 10/2004- today

***Position held:****Adult Educator*

***Lecturing Subjects:****Culture,History of*

*Art,European history,Folk Art, Cultural*

*Heritage,Tourist administation,English. Hours 330*

***Employer:****Institute of youth and lifelong learning foundation supervised by the Ministary of Education ,Research and Religious Affairs.*

* 08/2006-today

Business owner

Electroplus ( electrical,heating,solar equipment)

* 05/20015-today

Educational Itineraries

Self employed

Culture – Art – Gastronomy, walking tour

[www.preveza.edu.gr](http://www.preveza.edu.gr)

*Computer skills: Certificated by Cambridge International Diploma in IT Skills:Word Processing,Spreadsheets,Electronic Communication.*

*Artistic skills:Writing short stories and fairy tales since 2007.Was awarded by the first prize from the Hellenic Litary Assosiation for the fairy tale “Maira the fay of the moon”*

*Driving licence: Since 1992*

*Personal Information :Born in West Germany at Frankendal at 18/12/1971 ,married with Dimitris Zarvalias (48, electrician) , mother of Vasilis Zarvalias (26, physiotherapist) and Napoleon Zarvalias (21 journalist).*